



Mill Park Primary School

# Student Leadership Policy

**Responsibility:**  
Student Leadership  
Coordinator  
**Revised:** 2017  
**Next Review:** 2019

## **PURPOSE:**

Mill Park Primary School's Student Leadership structure provides students with the opportunity to actively participate in decision-making processes at school. Students are encouraged to take on leadership roles in an endeavour to develop their own leadership skills, act as positive role models for the student body and offer responsible service to their school, peers and the community.

Democratically elected student leaders represent the student body and their school in a wide range of forums at school and in the community to help shape a positive future.

## **GUIDELINES:**

Student leaders will aim to:

- demonstrate and uphold the school's core values and promote school spirit
- represent and voice the opinions, rights and responsibilities of the student body
- communicate and liaise with staff and community organisations
- support students within the school community by recognising student achievements
- encourage student participation and promote leadership
- provide the school with regular reports on school activities and achievements
- facilitate support for nominated charities
- organise and promote social and academic pursuits for students
- provide advice to the school's Leadership Team on student needs within the school
- assist the Principal in ensuring a safe, positive and challenging learning environment is maintained within the school

## **IMPLEMENTATION:**

Students will be provided with the opportunity to participate in the following leadership structures:

### **School Captains:**

- Two School Captains from Year 6 will be chosen through a formal selection process, involving nomination and interview. A candidate for School Captain will be expected to:
  - Display good leadership skills
  - Show willingness to assist at different levels including peers, teachers, support staff and visitors
  - Be a role model in the classroom, playground and sporting events
  - Display exemplary behaviour at all times
  - Take responsibility for his/her actions at all times
  - Show respect for peers and adults at all times
  - Uphold all school and classroom rules
  - Participate and try his/her best in all school events
  - Show pride in self and Mill Park Primary School
  - Be actively involved in all school activities
- School Captains will represent the school and liaise with the Principal and other members of the Leadership Team on school and community activities
- School Captains will represent the school at official functions within and outside the school
- School Captains will prepare, lead and take responsibility for running of weekly school assemblies
- School Captains will participate in the school's Student Leaders Program

### **School Captain Election Process:**

In order to ensure the selection of the best possible candidates for the School Captain role, the following process will be implemented.

- Guidelines and criteria for student leadership will be shared with Year 5 students in the first week of Term 4.
- Interested Year 5 students will be given the opportunity to nominate themselves to be considered for the role of School Captain.
- Based on the number of candidates, the Leadership Team will organize an interview schedule in consultation with the Year 5 teachers.
- A panel consisting of the Principal and Leading Teachers will interview each candidate.
- The two most promising candidates will be selected as the School Captains for the following year.
- The successful candidates and their families will be informed privately before the house captain elections and asked to withdraw themselves from consideration for House Captain.

### **House Captains:**

- Two House Captains from Year 6 will be elected for each House: Banksia, Blue Gum, Grevillea and Wattle
- House Captains will be elected by their House peers from Years 4 and 5
- House Captains will represent and promote their individual House and the school and liaise with the appointed Student Leadership Coordinator on school and community projects as appropriate

### **House Captain Election Process:**

In order to ensure the selection of the best possible candidates for the House Captain roles, the following process will be implemented.

- Guidelines and criteria for student leadership will be reviewed with Year 5 students 3 weeks prior to House Captain Elections.
- Interested Year 5 students will be given the opportunity to nominate themselves to be considered for the role of House Captain.
- Names and photographs of candidates will be shown in Year 4 and 5 classrooms for 2 weeks prior to the elections.
- On the day of the election, Year 4 and 5 students will gather together and the criteria for student leadership reviewed with them again.
- Students will be sorted into 4 separate rooms according to their house, based on roll lists compiled in advance by the Student Leadership Coordinator.
- Criteria for House Captains will be displayed in each classroom.
- In each room, House Captain Candidates will give a short speech addressing how they fit the criteria displayed.
- After all candidates have spoken, ballots will be distributed.
- Students will nominate 5 students they feel have fulfilled the criteria
- Votes will be collected by room teachers and returned to the Student Leadership Coordinator.
- The Student Leadership Coordinator will count the votes and determines two winners for each house.
- Winning Candidate names will be shared with Leadership Team .
- The families of winning candidates will be contacted before the new student leaders are announced.

### **Student Representative Council (SRC):**

- The SRC will be elected annually by all students consisting of two elected representatives from each Group in Years 1 to 6. Of these two members, the one with the greater number of classroom votes will be considered as the active representative for their group and the other as an alternate. The only exception will be Year 6 classrooms, which will have two representatives each.
- Within the first meetings of the SRC each year, two Co-Presidents will be elected from among the Year 6 representatives.
- The SRC will regularly attend scheduled meetings and report back to their groups

- Two appointed staff members will oversee the Council and assist in the implementation and coordination of all SRC projects and activities

All Mill Park Primary School student leaders are valued as integral to the Student Leadership structure. Student leaders are inducted at a special leadership assembly where they are introduced to the community and presented with their badge. They pledge their allegiance to the school and its core values to work together with the school to help shape a positive future.

**EVALUATION:**

This policy will be reviewed by all staff every 2 years.