

Mill Park Primary School

ABN 34 265 792 767 Blamey Avenue Mill Park 3082. PO Box 163 Mill Park 3082.
t 03 9404 3337 f 03 9404 2757 e mill.park.ps@education.vic.gov.au

Dear Parent/Guardian,

October 2020

Mill Park Primary School is looking forward to another great year of teaching and learning and would like to advise you of Mill Park Primary School's parent payment arrangements for 2021.

Please find the Essential Resource Payment fee schedule for your child attached. Please complete this form and return with payment to the school by **Thursday 3rd December, 2020** so the school can prepare accordingly. Book packs will be distributed to the classrooms for your child to take home on **Wednesday 9th December 2020**.

Mill Park Primary School makes every effort to keep the cost of items and activities to a minimum and affordable for all parents.

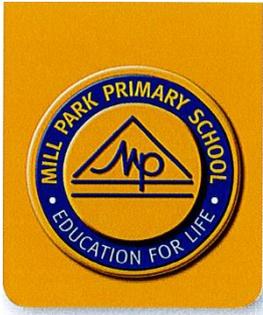
Mill Park Primary School is very proud of the quality programs that we have on offer to cater for the needs and interests of our students. On an annual basis School Council prepares a budget to provide resources for educational programs, administration, facilities development and maintenance. Our income is currently funded from two sources:

Department of Education & Training (DET) – contributes to school administration, teaching and learning, utilities and services, urgent works, maintenance, cleaning and general school operations.

Parent Contribution (per child) – this is the major source of our educational and school program funding. Please see following a breakdown of fees for 2021.

- **Essential Educational Items** (per child) which includes the Curriculum requisites \$250.00
- **Information Technology Voluntary Contributions** (maximum \$180 per family) \$ 90.00
- **Grounds Maintenance & Beautification Voluntary Contribution** (maximum \$80 per family) \$ 40.00

TOTAL **\$ 380.00**



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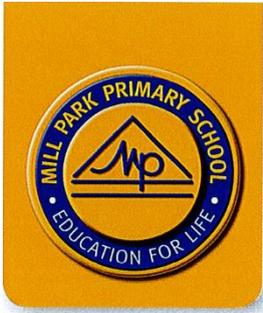
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Essential Educational Items and Curriculum requisites are those used in the course of instruction in curriculum programs – classrooms and specialists. These items include stationery, school diary, text books, consumable materials and a range of equipment for learning and teaching programs including specialist programs and full Athletics and Seesaw licence fee per student. The individual stationery pack includes various types of exercise books, display folders, stationery etc. Essential items & classroom materials includes specialist materials, eg Visual Art, PE, Music, Italian, Performing Arts supplies used on a daily basis within the classroom for teaching & learning where the students consume or take possession of the finished article. This also includes the contribution of lease payments for digital imaging equipment used for scanning, printing & photocopying.

Information Technology Voluntary Contributions (\$180 maximum per family) – Although these are voluntary, it is extremely important that technology is maintained at a high level to enable Mill Park Primary School to continue to provide your child with provision of updated software, computers, access to online resources, iPads and applications, digital cameras, digital video recorders, interactive whiteboards, projectors, media and music resources, editing software and ongoing upgrade leasing plan. In 2021 the early years students will have a wide range of iPads and laptops to use in the classroom and the middle students will have a 1:1 access to laptops during their learning.

Grounds Maintenance & Beautification Voluntary Contribution (\$80 per family) – again this is voluntary, however, it is used to employ a facilities and maintenance person to ensure our grounds and playground equipment are maintained and presented in a safe and immaculate condition.

In addition to the above funding sources, we are extremely fortunate to have outstanding support from the school community in fundraising ventures. These funds also enable us to enhance the school resources and facilities.



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Please find attached the payment plan options available to parents. Please complete the form and send back to school with payment by **Thursday 3rd December 2020**. Book packs will be distributed to the classrooms for your child to take home on **Wednesday 9th December 2020** if fees have been paid.

Payments may be made by:

Compass - completing details on Compass & paying via this secure payment application (Our preferred payment method)

Credit Card - by completing a payment envelope

Bpay - please contact the office for your family statement which includes your specific Bpay details

Please notify the office if you have any queries.

We thank you for your co-operation in relation to this matter.

Financial Support for Families

Mill Park Primary School understands that some families may experience financial difficulty and offers a range of support options, including:

- the Camps, Sports and Excursions Fund (eligibility criteria applies)
- A payment plan can be selected as a payment option with Compass Pay to commit to making payments on a regular basis as specified.

For a confidential discussion about accessing these services, or if you would like to discuss alternative payment arrangements, please contact:

Angela Falso Ph: 03 9404 3337 | Email: angela.falso@education.vic.gov.au or

Alison Wylie Ph: 03 9404 3337 | Email: alison.wylie@education.vic.gov.au

Refunds

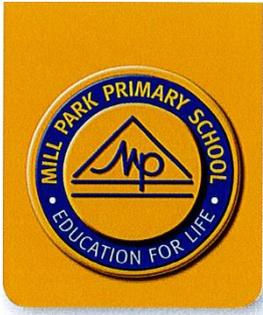
The School Council has the responsibility for monitoring school funds and ensuring that a fair and reasonable process for managing refunds is developed and implemented. Refunds are to be kept to a minimum so that programs do not run at a loss. Refunds will be worked out on a case by case basis at the discretion of the school and in line with the School Refund policy.

For further information on the Department's Parent Payment Policy please see a one page overview attached.

Yours sincerely,

Carol Vidmar
Principal

Jonathan Martin
School Council President



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Student Details	Please complete one form per child	
Student Surname:		
Student First Name:		
2020 Group:		
2021 Year Level:	Prep / One / Two / Three / Four / Five / Six (Please circle / highlight applicable year level)	
Total Student Payment:	Amount	
Essential Student Learning Items	\$250.00	
Voluntary financial contribution	\$130.00	
Total Payment:	\$380.00	

Fee Schedule

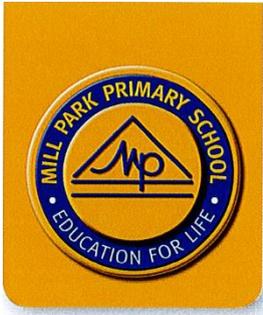
Please find the itemised list of Essential Student Learning Items and Optional Items for your child. Mill Park Primary School also continues to welcome your voluntary contributions for 2021.

Please complete this form for each student and return to the school by Thursday 3rd December, 2020 so the school can prepare accordingly. While payment is not required until the start of the 2021 school year we would greatly appreciate payment by the due date.

Essential Student Learning Items

Below is a list of items and activities which are essential for your child to learn the standard curriculum.

Essential Student Learning Items	Amount
Individual Stationery Pack	\$40
MPPS School Diary	\$10
Full Mathematics and Seesaw Licence Fee per student	\$30
Essential Items & Classroom Materials	\$170
TOTAL	\$250



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Optional Items

Mill Park Primary School offers a range of optional items and activities that are additional to the delivery of the standard curriculum. These items and activities are designed to broaden the school experience for your child.

Optional Item	Amount
Optional camps and excursions as scheduled throughout 2021. The cost of these excursions will be advised throughout the year.	To be advised

Voluntary Contributions

Mill Park Primary School continues to welcome your voluntary contributions to support our school.

You can make a general voluntary contribution that goes towards all of our school's important priorities for 2021 as well as providing additional activities and services for all students.

Alternatively, you can make a voluntary contribution to any of the specific priorities outlined in the table below:

Voluntary Contribution	Tax deductible ?	Suggested Voluntary Contribution per student / family		Amount
Information Technology (maximum payment is \$180 per family)	No	\$90 per student	\$180 per family with multiple students	90.00
Grounds Maintenance & Beautification (maximum payment is \$80 per family)	No	\$40 per student	\$80 per family with multiple students	40.00
TOTAL				\$130.00

PARENT PAYMENTS POLICY

ONE PAGE OVERVIEW

The following is a summary of the main principles of the Parent Payments Policy:



FREE INSTRUCTION

- Schools provide students with free instruction to fulfil the standard curriculum requirements as outlined in the Victorian Curriculum F-10, VCE and VCAL.



PARENT PAYMENT REQUESTS

- Schools do not ask parents to pay for school operating costs (e.g. utility costs) or general and unspecified charges.
- Schools request payments from parents under three categories:

Essential Student Learning Items

- Items and activities which the school deems essential for student learning.
- Parents may choose to purchase essential items through the school or provide their own.

Optional Items

- Items and activities that enhance or broaden the schooling experience of students and are offered in addition to the standard curriculum.
- These are provided to students on a user-pays basis.

Voluntary Contributions

- Voluntary contributions support the school to continue to be the best local school for all students and can be for general or specific purpose.
- Students will not be disadvantaged in any way if parents do not make a contribution.



FINANCIAL HELP FOR FAMILIES

- Schools put in place financial hardship arrangements to support families who cannot pay for items or activities so that their child doesn't miss out.
- Schools have a nominated parent payment contact person(s) that parents can have a confidential discussion with regarding financial hardship arrangements.



SCHOOL PROCESSES

- Schools obtain school council approval for their parent payment arrangements and upload their arrangements on their school's public website for transparency.